



<b>BATCH NO :</b>
<i>(For Official Use)</i>

**APPLICATION FOR INTERBANK GIRO (FOR PAYMENTS & REFUNDS)**

**PART I : FOR APPLICANT'S COMPLETION**  
(Please fill in / complete the spaces indicated with ✓ below)

✓ Date :	Name of Billing Organisation : <b>ST JOSEPH'S INSTITUTION</b>
✓ To : Name of Bank/Finance Company	✓ Name of Student :
✓ Branch :	✓ Student's Reference No (NRIC /FIN) :
✓ Address of Branch:	✓ Class:
✓ Student's Nationality: #Singapore Citizen/Singapore Permanent Resident/Others <i> [#Please delete where inapplicable]</i>	
<p>(a) I/We hereby instruct you to process the BO's instructions to debit and credit my/our account.</p> <p>(b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.</p> <p>(c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.</p>	
✓ My/Our Name(s) :	✓ My/Our Contact (Tel/Fax) Number(s):
✓ My/Our Account Number:	✓ My/Our Company Stamp/Signature(s)/Thumbprint(s)*: [*For thumbprints, please go to the branch with your identification]

(As in Bank/Finance Company's Records)

**PART 2 : FOR BILLING ORGANISATION'S COMPLETION**

Bank	Branch	Billing Organisation's Account No.
7   3   7   5	0   2   6	1   2   6   3   0   3   0   1   5   5

Student's Reference No (NRIC/Student's Pass/FIN)

Bank	Branch	Account No. To Be Debited/Credited

**PART 3 : FOR FINANCIAL INSTITUTION'S COMPLETION**

To : St Joseph's Institution

This Application is hereby **REJECTED** (please tick) for the following reason(s):

- |   |   |
|---|---|
| <input type="checkbox"/> Signature/Thumbprint# differs from Financial Institution's records | <input type="checkbox"/> Wrong account number                     |
| <input type="checkbox"/> Signature/Thumbprint# incomplete/unclear#                          | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by signature/thumbprint#                          | <input type="checkbox"/> Others : _____                           |

\_\_\_\_\_  
**Name of Approving Officer**

\_\_\_\_\_  
**Authorised Signature**  
# Please delete where inapplicable

\_\_\_\_\_  
**Date**