



St. Joseph's Institution
Looking Forward Since 1852

APPEAL FOR ADMISSION TO SJI

Instructions

Please read these instructions carefully before making an appeal application.

The appeal for admission to SJI **opens on Wednesday, 19 December 2018 and closes on Thursday, 27 December 2018, 12 noon.**

Students appealing for admission to SJI **MUST** meet the cut-off point (COP) of the particular programme. The COPs for admission to Secondary 1 2019 are as follows:

Programme	Affiliated	Non-affiliated
O-Level	238	245
Integrated Programme	N.A.	250

Please note that places available for admission to SJI via appeal are limited. There will only be vacancies if students posted to SJI decide to transfer out. If there are vacancies, only students who meet the COP for the year will be considered.

MOE's no transfer policy for students who have been successfully placed in a Secondary School via Direct School Admissions – Secondary (DSA-Sec) apply.

A copy of the completed and duly signed form is to be submitted together with the following documents:

- Recent photograph of the student
- A copy of the PSLE results slip with the aggregate score
- A copy of the S1 Option Form (choice of Secondary Schools)

The hardcopy of the completed form with the supporting documents are to be submitted **by hand** to the SJI Student Services Office at 38 Malcolm Road, Singapore 308274 by **27 December 2018, 12 noon.** **Please note that the school only accepts hardcopy submission by hand, we do not accept submission via email or by post.**

The opening hours of the Student Services Office are:

Monday to Friday – 8.00am to 5.00pm

Monday, 24 December 2018 (Christmas Eve) – 8.00am to 12noon

Closed on 25 December 2018 (Christmas Day), Saturday and Sunday.

Only successful applicants will be informed. If you do not hear from the school by 11 January 2019, you may assume that your application is unsuccessful.

PENDING THE OUTCOME OF YOUR APPEAL, STUDENTS ARE TO REPORT TO THE SECONDARY SCHOOL THAT THEY ARE POSTED TO.